



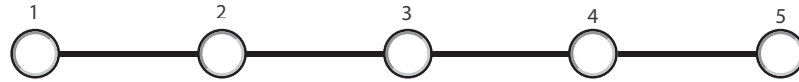
This self assessment will give you a quick read on where your organization is between meeting the needs of the business and your current IT capabilities. Just indicate where you are on each scale by clicking or x'ing a circle.



DIGITAL STRATEGY

LEADERSHIP

Do you have the IT leadership in place who understands the long term goal and objectives of the business and has plans in place to keep IT aligned?



1
We have an IT department that is just 'keeping the lights on' reacting to events and business strategy.

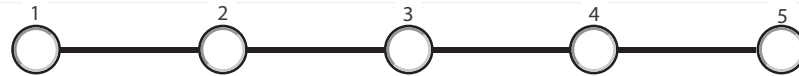
2
We do some level of short to medium IT planning, occasionally discuss how IT can contribute to business growth.

3
We have an IT leader in place that regularly reports to senior management on day-to-day operations as well as strategic initiatives.

NETWORK

VULNERABILITIES

Do you trust that your network is secure, and only necessary devices with up-to-date software are connected to the network?



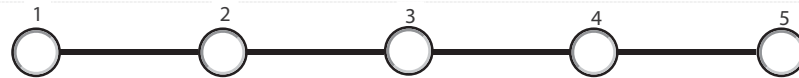
1
We don't have any current inventory or knowledge of what is on our network – hardware and software. We have not had a 3rd party test robustness of our network.

2
We have some inventory of what is on our network, unsure how complete, ad hoc network scans, and penetration testing.

3
We run periodic scans of the network to ensure all devices are known and have current software and patches. We have had 3rd party penetration tests done.

TRANSFORMATION

For you, critical business processes are they documented and mapped against current industry best practices?



1
We have yet to identify critical business processes.

2
We have identified some critical business processes, some documented, not necessarily to industry best practices.

3
We have a good handle on which processes are business-critical, mapped against best practice, reviewed, and updated periodically.



MODERNIZED SYSTEMS

CORE

Are your ERP system(s) dependable, up-to-date, and people-efficient?



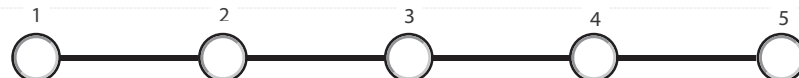
1
We have multiple 'old' disconnected systems relying on manual effort to produce inconsistent and suspect information.

2
We are utilizing some modules of core ERP system(s), there is some automated linking of IT systems, but still too much manual effort to obtain daily/weekly/monthly information

3
We have upgraded or modernized our ERP system(s) in the past 3 years. They provide timely, accurate information.

CLOUD

Do you take advantage of internal and/or 3rd party cloud services (applications and/or infrastructure)?



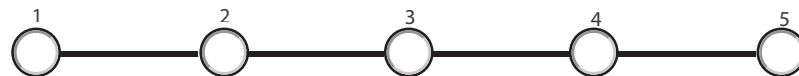
1
We use no cloud services.

2
We utilize some cloud services.

3
We utilize a variety of cloud services and are constantly evaluating potential new services.

BI ANALYTICS

Do you have automated and timely metrics to run the business and make decisions?



1
We have lots of manual processes to pull data from multiple systems. We still rely mostly on paper reporting.

2
We have some information available on a timely basis.

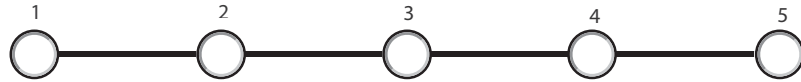
3
We use real-time metrics to evaluate and run the business. It is available on-demand on multiple devices.



RISK

PEOPLE & PRACTICES

Do you have established policies, procedures, and people management practices?



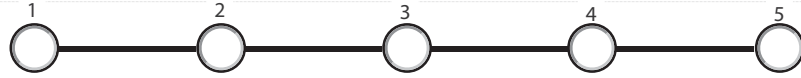
1 We have an HR staff that only manages the day to day operations and issues.

2 We have some people policies and procedures in place for critical areas of the business.

3 We have well-established industry best practices policies, procedures, and people management practices in place.

BUSINESS CONTINUITY

Do you have documented and tested business continuity and disaster recovery plans in place?



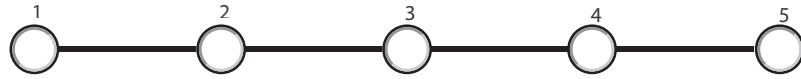
1 We don't have any business continuity or disaster planning in place. We are not planning for certain eventualities that can create significant business disruption. We have lost data and/or taken significant time to get the business back up and running.

2 We have some BC and DR plans. We have run some simulations. When we've had events, we were able to recover (mostly), but it took too long and data was not 100% recovered.

3 We understand our critical business processes and have BC and DR plans in place. We selectively run BC and DR scenarios (actual or desktop). We have recovered from events quickly with a high degree of data restored.

CYBER SECURITY

Do you have security expertise and assessments for identifying and closing security gaps?



1 We have been hacked multiple times. We don't understand the extent of data hacked/stolen and struggled to recover. IT security is someone's part-time role. We spend too much time & money figuring out types of potential attacks and how to address them.

2 We understand how important Cyber Security is and are investing more resources to create a more robust cyber environment. We have recovered from past attacks but with heroic efforts.

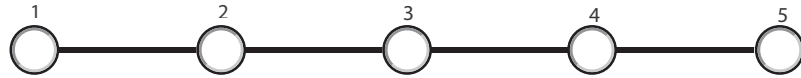
3 We have robust cyber security policies and practices in place. Attacks are proactively identified and repulsed.



WORKPLACE

SUPPORT

Do you have cost-effective and efficient desktop support for your organization?



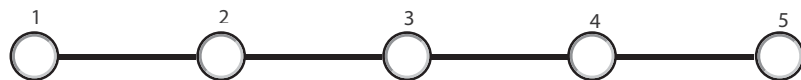
1 We have traditional desktop support that takes too long, impacting productivity and staff and customer satisfaction. Most support takes place desk-side.

2 We have some remote support and user self-service. We have some SLAs defined and reported.

3 We have high levels of desktop support, 90% of support done by remote technicians. We have high levels of user self-service, SLAs in place and reported with high levels of obtainment.

LICENSING AND MANAGEMENT

Do you have a handle on all the software your organization utilizes?



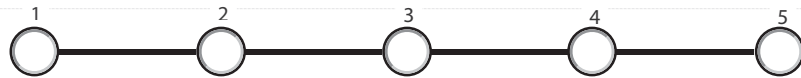
1 We don't have a handle on our software licensing. Some licenses are current, and many are out-of-date and even unpaid. Software providers have initiated actions for misuse.

2 We keep an inventory of critical and or expensive software but probably paying for lots of software not used.

3 We have automated software inventories, have periodic reviews with vendors to ensure we are paying for only what we use. Unused software is removed/deactivated from workstations.

PRODUCTIVITY AND COLLABORATION

Does our staff have modern collaboration tools?



1 We have staff taking too much time to get work processes done. Information is often missing and/or unorganized hindering collaboration.

2 We have deployed some collaboration software, but its functionality limited and limited uptake by parts of the organization.

3 We have modern collaboration software deployed, the staff is trained on its use and we have and near-universal adoption of software and practices.

Email the completed document back to info@kcoeisg.com to receive your Executive Summary of Findings

Please provide your contact information below and we will send you an Executive Summary of Findings Including a Visual you can use to drive internal business and IT alignment discussions.

NAME _____
EMAIL _____